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November 17, 2022

To: Commissioners, Operations Committee, Working Teams, Cooperators and Guests
From: Tom Brady & Eric Earle
Subject: 2023 Winter Training / Awareness Meeting

The annual Winter Training/Awareness Meeting of the Northeastern Forest Fire Protection Compact will be held at the Best Western Merry Manor Inn in South Portland, ME, on January 24-26, 2023. The meeting will be two full days preceded by Working Team meetings on Tuesday Jan 24th. An awards dinner banquet is scheduled for the last evening, on Thursday January 26th. For anyone unable to attend in person, we will also provide an opportunity to join the general sessions virtually using the Zoom platform.

All Working Teams will have rooms available to start their meetings at 0800 on Tuesday Jan 24th. Anyone attending meetings, including Working Team meetings, needs to register.

Please use the following link to register: <https://forms.gle/eApZG1C1xXD5LPCE8>
The registration deadline is January 16th.

Working Team chairs and vice chairs will also be invited to meet with the Operations Committee in the afternoon to review work plans and discuss budget requests.

The general session will begin at 8:30 AM on Wednesday, January 25th and continue through Thursday, January 26th. Please see the attached agenda for specific programmed events. We have some excellent topics and speakers for the general session once again this year. We strongly encourage member attendance to make best use of the information for local programs.

The general registration fee for all participants is \$50 per person per day. The general registration fee includes breakfast, lunch, and nutrition breaks. A casual evening awards banquet will be held on Thursday January 26th at a cost of \$40/person.

Please note that a vendor table/display registration still requires each vendor personnel member to register as a participant, in addition to a table/display registration. Vendors are cordially invited to attend all aspects of the meeting. Ample opportunity will be provided for interaction between attendees and vendors. Vendor registrations will be a flat fee of \$200 per vendor table for the session, plus appropriate registration fees per person per day. Vendors can register on the NFFPC website or at the following: <https://forms.gle/eApZG1C1xXD5LPCE8>

COMPACT MEMBERS....Maine, New Hampshire, Vermont, Massachusetts, Rhode Island, Connecticut, New York, Quebec, New Brunswick, Nova Scotia, Newfoundland & Labrador, Prince Edward Island, US Forest Service, US Fish & Wildlife Service, US National Park Service, US Bureau of Indian Affairs, Fire Department New York

11-17-2022

Meeting Rooms will be provided for meetings of the Operations Committee and all Working Teams on January 24th. The Wildwood Ballroom will be set up classroom style for January 24-25. The Vendor room, adjacent to the Wildwood Ballroom, will be available for setup starting at 6:00 PM on Tuesday, January 24th.

A social hour along with equipment displays will take place Wednesday, January 25th, starting at 6:00 PM in the vendor display area. The hotel will provide a cash bar. This room will also be used for all breaks. We will be in the general meeting room for the banquet on Thursday January 26th.

Registration and lodging costs for Working Team members for Tuesday January 24th will be paid by the Compact. Meals will be provided in the restaurant for those registered to do so on all three days, Jan 24, 25 and 26.

The Thursday evening banquet will be a dinner buffet with a three-item selection at a cost of \$40.00, including tax and gratuity. Dress will be casual.

The Karl Kenyon Gadget Hour is also scheduled for Thursday evening.

Accommodations Information

Best Western Merry Manor Inn, 700 Main Street, South Portland, ME 04106

Tel.: (207) 774-6151 Fax: (207) 871-0537

Room rate - \$95.00 per room per night, plus tax (single or double occupancy)

Tax Rate - 9%

Reservation Method - Individual Reservations (Reference Northeast Compact Group)

Important ! Deadline for hotel reservations is January 10th.

Payment Arrangements

The Compact will pay for any unpaid Compact members' hotel, restaurant, banquet and registration costs at the conclusion of the session. These charges, minus any authorized Working Team costs, will later be invoiced to the member agencies and/or charged to member reserve funds. All others are responsible for payment of their own registration fees, lodging and meal costs. Unless other arrangements have been made, registration fees are due at the time of registration.

Enclosed you will find a copy of the proposed agenda. Please forward this memo to anyone that you would like to invite. If you have any questions regarding the 2023 NFFPC Winter Awareness Meeting, feel free to contact Eric Earle or myself. (see letterhead for contact info).

Looking forward to seeing you all in the New Year!



Executive Director